



MANISTEE LOCAL REVENUE SHARING BOARD

c/o Manistee County Controller/Administrator's Office
415 Third Street • Manistee, MI 49660
Telephone: (231) 398-3500 • Fax: (231) 723-1795

MEMBERS:

Dennis Bjorkquist, Chairperson
B. Allan O'Shea, Vice-Chairperson
Colleen Kenny, Secretary

MINUTES

Monday, October 10, 2005
5:00 P.M.

County Road Commission Building
8946 Chippewa Highway, Bear Lake, Michigan

Members Present: Dennis Bjorkquist, Chairperson; B. Allan O'Shea, Vice-Chairperson; and Colleen Kenny, Secretary

Others Present: Thomas Kaminski, Recording Secretary and numerous audience members.

The meeting was called to order at 5:00 P.M. Roll call was taken. The Pledge of Allegiance was recited.

The Chairman requested approval of the meeting Agenda.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve the Monday, October 10, 2005 Meeting Agenda. Motion carried by a vote of 3 - 0.

The Chairman then requested approval of the minutes from the Monday, May 16, 2005, meeting of the Manistee Local Revenue Sharing Board.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve the Monday, May 16, 2005 Minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried by a vote of 3 - 0.

No one in attendance wished to offer public comment.

Mr. Kaminski presented the Board with correspondence from the Manistee County Community Foundation and the Village of Copemish regarding grant funds that had been previously awarded to them by the Manistee Local Revenue Sharing Board.

The Chairperson next requested the Board's consideration of an invoice dated October 3, 2005, to reimburse the County of Manistee for Board Member Per Diem and related expenses for October 1, 2004, through September 30, 2005, in the total amount of \$1,774.25. A copy of the invoice is attached hereto under APPENDIX A. Mr. Kaminski explained that the FICA amounts in the invoice differ because previously the County was only charging Medicare Tax on appointed Board Per Diem. However, the I.R.S. instructed the County to charge a full 7.65%. In addition, the prior County Representative on the Revenue Sharing Board was being charged the full 7.65% while the other two members were only being charged Medicare Tax.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to approve payment to Manistee County for reimbursement of Board Per Diem for October 1, 2004, through September 30, 2005, in the amount of \$1,774.25.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

The Chairperson next requested the Board's consideration to approve payment of the administrative fees to Manistee County, pursuant to the approved agreement, in the amount of \$27,579.04 (\$919,301.62 x .03).

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to approve payment of the 3% administrative fee to Manistee County in the amount of \$27,579.04.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

At the request of the Chairman, Mr. Kaminski gave the Financial Report as outlined on attached APPENDIX B. Mr. Kaminski acknowledged that he and the County Treasurer reconcile to the penny on the \$1,587,378.80 account balance. In conclusion, Mr. Kaminski pointed out that there will be a negative amount remaining for distribution in the form of "Offset" "Other" and additional "Public Safety" grants after paying the invoices approved earlier in the meeting, and after paying the required 12.5% in Public Safety and the 2005 P.I.L.T.

The Chairman then announced that the Board would proceed to review the Cycle II-2005 Grant Applications one by one in the order that they appear on the Financial Report and Synopsis of Revenue Sharing Board Grant Applications 2005-Cycle II (APPENDIX C). The Chairman invited those applicants in attendance to please stand, identify themselves and their position with the organization, and provide a brief synopsis of their individual grant application(s). While audience members addressed the Board in support of their applications, the Board occasionally asked applicants to prioritize their requests and/or if a lesser grant award would be acceptable. The Board began on page one of the Grant Application Synopsis - 2005 Cycle II, and encouraged comment on items A1 through A4 under "Public Safety", totaling \$82,895.00; items B1 through B5 under "2005 Payment in Lieu of Taxes" totaling \$1,526,429.22; and items D1 through D9 under "Other Lawful Local Governmental Purpose" totaling \$216,241.09. The grand total for all applications received in Cycle II-2005 equals \$1,825,565.31. Mr. O'Shea and Mr. Bjorkquist commented on questions that were not answered in the grant applications. Following the presentations, Chairman Bjorkquist thanked everyone for their hard work and efforts in preparing their grant applications.

Chairman Bjorkquist stated that the Revenue Sharing Board faces tough decisions on how to handle the issue of being some \$83,300 short after they meet the minimum 12.5% Public Safety grant requirement and \$1,526,429.22 owing in 2005 Payment in Lieu of Taxes. There are other players that need to become involved and give their blessing, such as the Department of Treasury, the Michigan Gaming Control Board, Legal Counsel, etc.. Chairman Bjorkquist added that there are many eyes watching the Board and right at this point in time, the Board does not know what it will do, but he

assured the audience that the Board handle it properly and correctly. The Board should have a solution by the next Board meeting, tentatively scheduled for November 14, 2005. The Chairman asked the Board to consider rescheduling the November meeting. Following discussion, **the grant award meeting was rescheduled to Monday, November 7, 2005, at 5:00 P.M. at the County Road Commission Building, 8946 Chippewa Highway, Bear Lake, Michigan.**

In conclusion, Mr. O'Shea commented that he feels there is room for improvement on the grant applications that are being submitted to the Revenue Sharing Board.

There being no further business to come before the Revenue Sharing Board and with no other concerns from Board members, the meeting was adjourned at 6:08 P.M.

Respectfully submitted,



Colleen Kenny, Secretary

[jp c:\office\revenue_sharing\10_10_05_minutes(presentations)]

APPENDIX

INVOICE
October 3, 2005

Manistee Local Revenue Sharing Board reimbursement to Manistee County for Board Member Per Diem and related expenses for the period of October 1, 2004, through September 30, 2005:

(Note: Per Diem payment method through County approved by the Revenue Sharing Board on April 14, 2003)

Meeting Date:	Per Diem	FICA	OTHER
October 11, 2004	300.00	10.55	
November 8, 2004	300.00	10.55	
December 2004 (no meeting)	0.00	0.00	
January 10, 2005	200.00	9.10	
February 14, 2005	300.00	10.55	
March 2005 (no meeting)	0.00	0.00	
April 11, 2005	300.00	10.55	
May 16, 2005	300.00	22.95	
June 2005 (no meeting)	0.00	0.00	
July 2005 (no meeting)	0.00	0.00	
August 2005 (no meeting)	0.00	0.00	
September 2005 (no meeting)	0.00	10.55	
TOTAL	\$1,700.00	\$74.25	\$0.00

TOTAL AMOUNT DUE = \$1,774.25

Please make check payable to Manistee County and remit to the following address:
Manistee County Courthouse
415 Third Street
Manistee, MI 49660
Attn: Thomas D. Kaminski, County Controller

**FINANCIAL REPORT AND SYNOPSIS OF
REVENUE SHARING BOARD GRANT APPLICATIONS
2005-Cycle II (DEADLINE 09/16/05)
(PREPARED SEPTEMBER 29, 2005)**

FINANCIAL REPORT

APPENDIX B

Total 2% funds received by the County Treasurer:

11/30/99 =	\$337,155.00
06/01/00 =	\$418,077.00
12/01/00 =	\$770,966.49
05/31/01 =	\$644,164.97
11/28/01 =	\$839,976.85
05/30/02 =	\$728,727.53
11/22/02 =	\$986,490.63
05/30/03 =	\$872,249.88
12/01/03 =	\$1,083,331.66
05/28/04 =	\$939,676.94
11/05/04 =	\$1,189,353.37
01/28/05 =	\$ 37,139.00
05/31/05 =	<u>\$919,301.62</u>

\$9,766,610.94

ADD: Interest Earnings:

12/01-12/31/99 =	\$ 1,108.43
01/01-12/31/00 =	\$ 18,823.29
01/01-12/31/01 =	\$ 33,676.12
01/02-12/31/03 =	\$ 50,560.83
01/04-12/31/04 =	\$ 21,013.84
01/05-08/31/05 =	<u>\$ 17,640.26</u>

\$142,822.77

LESS: Grant Awards:

May 8, 2000 =	\$297,527.47
October, 9, 2000 =	\$405,173.66
December 11, 2000 =	\$ 2,257.83
May 14, 2001 =	\$747,246.00
November 5, 2001 =	\$635,405.82
May 6, 2002 =	\$578,616.00
October 28, 2002 =	\$970,410.94
May 12, 2003 =	\$385,480.00
November 10, 2003 =	\$395,185.96
December 8, 2003 =	\$198,773.01
December 19, 2003 =	\$838,983.71
May 10, 2005 =	\$405,517.12
November 8, 2004 =	\$1,559,776.68
May 16, 2005 =	<u>\$561,450.60</u>

(\$7,981,804.80)

LESS: Administrative Fees and other
invoices approved for payment through 9/29/05=

(\$340,250.11)

CURRENT ACCOUNT BALANCE AS OF 8/31/05 =

\$1,587,378.80

(Note: Balance does not include interest
earnings from 9/1/05 to present)

2005 Cycle II ESTIMATED GRANT DISTRIBUTION

(B)

CURRENT ACCOUNT BALANCE = (Includes interest earned through 8/31/05)	\$1,587,378.80
LESS: Outstanding Invoices scheduled to be paid 10/10/05=	(\$29,353.29)
LESS: Approximate amount which will remain in the account for legal and operating expenses =	(\$0.00)
ADD: Interest earnings 9/1/05 through 2005-Cycle II Grant distribution date =	?

Balance remaining for grant distribution =	\$1,558,025.51
LESS: Minimum amount required for distribution in the form of Public Safety Grants ($\$919,301.62 \times 12.5\%$) =	(\$114,912.71)
LESS: 2005 Payment in Lieu of Taxes calculated amount =	(\$1,526,429.22)

Amount remaining for distribution in the form of "offset", "Other" and additional "public safety" grants =	<u>(\$83,316.42)</u>

GRANT APPLICATION SYNOPSIS - 2005 CYCLE II
(Grant Application Deadline Friday, September 16, 2005)

A) CATEGORY I - Local Public Safety

	NAME OF APPLICANT	DESCRIPTION	AMOUNT
A1)	Manistee County West Shore Medical Center 1465 East Parkdale Ave. Manistee, MI 49660 Priority #2	This application requests funding for the establishment of a Sexual Assault Nurse Examiner Program (SANE). Currently victims must travel to Traverse City in order to seek assistance from a sexual assault nurse examiner. The establishment of a SANE program in Manistee provides several public safety benefits, including accurate evidence collection and easier access to services for traumatized crime victims and families. West Shore Medical Center will supply matching funds of \$6,098, as well as space and equipment for the service. The program provides a Registered Nurse who has received advanced education in dealing with sexual assault victims. The Nurse completes a forensic medical examination, which includes injury identification and collection of evidence from the victim. The Nurse also testifies in Court regarding these cases.	\$6,098.00
A2)	Village of East Lake 175 Main Street East Lake, MI 49626	This application requests funds for the purchase of a used 1988 GMC Ward Pumper to be used by the Village Fire Department = \$17,900. Six (6) SCBA walk-away brackets = \$457. Six (6) collision restraint straps = \$379. Two (2) expansion ring couplings = \$166. A 30-foot polyester soft suction hose = \$182. A 2.5 inch valve wye = \$1,365. Any amount over \$20,449 will be matched by the Village of East Lake	\$20,449.00
A3)	Charter Township of Filer Filer Township Fire Dept. 2706 Nelson Street Manistee, MI 49660	This application request funds to purchase equipment for the Filer Incident Support Team which will be utilized to rescue wounded civilians or Law Enforcement Officers. A prioritized equipment list is attached to the last page of the grant application. (NOTE: Several questions were not answered on this application, including J, K, L, and the last question requesting how previous grants have been spent to date.	\$50,348.00
A4)	Arcadia Township Arcadia Township Volunteer Fire Department 3422 Lake Street P.O. Box 318 Arcadia, MI 49613	This application requests funds to provide Arcadia Township Volunteer Fire Department Staff with wild land fire turnout gear, which includes coats and pants. (NOTE: Question 9 & 10 were not answered on this application).	\$6,000.00

TOTAL CATEGORY I - Local Public Safety Applications (4) =

\$82,895.00

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B) CATEGORY II - 2005 Payment in Lieu of Taxes

Little River Casino Class III Gaming Facility:

Parcels: 51-07-128-001-00

2005 Real Property True Cash Value as of Dec. 31, 2004 (Manistee Twp. Appraisals)	\$45,824,600.00
2005 Personal Property Value as of Dec. 31, 2004 (as reported by Casino) =	\$35,140,528.08
2005 Real Property Capped/Taxable Value =	\$24,243,598.00
2005 Personal Property Taxable Value =	\$17,570,264.04
2005 Total Taxable Value =	\$41,813,862.04

(Note: Values as of 12/31/04)

(Source: Manistee Township & Manistee County Equalization Department)

	NAME OF APPLICANT	DESCRIPTION	AMOUNT
B1)	West Shore Community College 3000 N. Stiles Road Scottville, MI 49454	This application requests a dollar amount equivalent to the ad valorem property taxes that would otherwise be attributed to the gaming facility if that site were subject to such taxation. Total of 3.1307 mills.	\$130,906.66
	Manistee Intermediate School District 225 Ninth Street Manistee, MI 49660	This application requests a dollar amount equivalent to the ad valorem property taxes that would otherwise be attributed to the gaming facility if that site were subject to such taxation. .2873 operating millage, plus special ed. voted millage of 1.8186 total of 2.1059 mills A) Operating (.2873) = \$12,013.12 B) Special education voted (1.8186) = \$76,042.69	\$88,055.81
B3)	Manistee Area Public Schools 550 Maple Street Manistee, MI 49660	This application requests a dollar amount equivalent to the ad valorem property taxes that would otherwise be attributed to the gaming facility if that site were subject to such taxation. Total of 21.2346 mills of which 18 mills are generated from Non-Homestead Property and 3.2346 mills for new school debt retirement. A) Non Homestead (18) = \$752,649.52 B) School debt (3.2346) = \$135,251.12	\$887,900.64
B4)	Manistee County 415 Third Street Manistee, MI 49660	This application requests a dollar amount equivalent to the ad valorem property taxes that would otherwise be attributed to the gaming facility if that site were subject to such taxation. 5.2856 operating millage allocated; plus extra voted millage of 2.9372 mills, for a total of 8.2228 mills. The operating and extra voted millage will be distributed as follows: A) County Operating (5.2856) = \$221,011.35 B) County Library (.9725) = \$40,663.98 C) County Medical Care (.4803) = \$20,083.20 D) County 9-1-1 (.7884) = \$32,966.05 E) Dial-A-Ride (.3208) = \$13,413.89 F) Council on Aging (.2952) = \$12,343.45 G) County Jail Bond (.0800) = \$3,345.11	\$343,827.03

(C)

	NAME OF APPLICANT	DESCRIPTION	AMOUNT
B5)	Manistee Township 410 Holden Street Manistee, MI 49660	This application requests a dollar amount equivalent to the ad valorem property taxes that would otherwise be attributed to the gaming facility if that site were subject to such taxation. Total of 1.4499 operating millage, plus the 1% Tax Administration fee due to the Township on all P.I.L.T. payments. A) Operating millage (1.4499) = \$60,625.92 B) 1% Admin. Fee (\$1,511,316.06 x 1%) = \$15,113.16	\$75,739.08

TOTAL CATEGORY II - 2005 Payment in Lieu of Taxes (5) = \$1,526,429.22


(Manistee Township and Equalization Department calculations attached to this document under APPENDIX A).
(2004 Payment was \$1,339,891.68)

C) CATEGORY III - Offset of Actual Operating Expenses

TOTAL CATEGORY III - Offset of Actual Operating Expenses (0) = \$0.00

D) CATEGORY IV - Other Lawful Local Government Purposes

	NAME OF APPLICANT	DESCRIPTION	AMOUNT
D1)	Manistee County Manistee County Medical Care Facility 1505 East Parkdale Avenue Manistee, MI 49660 Priority #1	This application requests funds to replace and install a new generator at the Medical Care Facility. The current generator has been in service for approximately 30 years. A failure of the current system would not allow the Medical Care Facility to provide residents the care and safety that they are responsible to provide. It would become necessary to immediately evacuate the facility until alternative emergency power could be restored, or a rental unit could be delivered. A new emergency generator would provide a safer environment for the residents in the event of a critical power outage. (NOTE: Question G, which requests an itemized budget for the project, was not answered on this application).	\$42,124.00



	NAME OF APPLICANT	DESCRIPTION	AMOUNT
D2)	Manistee County West Shore Medical Center 1465 East Parkdale Avenue Manistee, MI 49660 Priority #3	This application requests funding for operation of the FIT Kids (Fitness Initiative Targeting Kids) Program in Manistee County. Cardiovascular Disease is a major community health problem in Manistee County. Studies show that cardiovascular health disease can begin as early as age 3 and the health status of children reflects lifestyle and health related behaviors of their environment. With national and state-wide decreases in physical activity and the increases in obesity in children, the risk for developing cardiovascular disease is higher than ever in our community. The FIT Kids program targets every 5 th grader in Manistee and includes both cardiovascular, educational, and risk assessment components. The total budget for the program is \$19,890, with \$3,000 in funding already secured through the United Way and Priority Health. If grant funds are provided by the Revenue Sharing Board, West Shore Medical Center will provide the remaining \$8,445 in matching funds.	\$8,445.00
D3	Manistee Intermediate School District 772 East Parkdale Avenue Manistee, MI 49660 Priority #1	This application requests partial funding for a Manistee County Schools Fiber Network Project. Specifically, funds are being requested to conduct a route engineering study. This study is necessary to map 36.5 miles of fiber optic cable, which will connect all schools in Manistee County. Details of the route engineering study are explained in the grant application. Building a fiber network owned by Manistee County Schools will allow the districts to address all issues involved in delivering education through the use of technology. Emergency Services, Police, Fire Departments, and local government agencies could attach to the network and take advantage of high band width applications and pool technology resources. The total project will be done in three (3) phases, with this request to the Revenue Sharing Board paying for Phase I. Phase II and III will be paid for through the local school districts and other grants and loans. The total project cost will amount to approximately \$551,600. (NOTE: This application was not signed by a member of the governing Board. The application was signed by the I.S.D. Superintendent. However, attached to the application is a letter from the President of the Intermediate School District Board supporting this project.	\$51,600

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	NAME OF APPLICANT	DESCRIPTION	AMOUNT
D4)	Manistee Intermediate School District 772 East Parkdale Avenue Manistee, MI 49660 Priority #2	This application requests funding for a Manistee County Schools off site back up and storage project. Recent changes in various policies require schools to have a procedure for storing data off site. This policy protects schools in the event a disaster should disable the district's electronic data processing equipment. In order to comply with the "No child left behind" Act of 2001, schools are forced to improve data storage and retrieval capabilities. If this proposal is funded, the ISD will purchase a centralized storage system that will be shared by all schools in Manistee County. This can be accomplished by using a disc based back up solution and constituting an information life cycle management methodology. The centralized storage would be located at the Manistee Intermediate School District Career Education Data Center, which is the core data switching hub for Manistee County schools and has increased battery capacity and generators which improve the availability, reliability and integrity of data. The total project cost is \$6,600. Manistee Intermediate School District will provide \$1,600 towards the completion of this project. (NOTE: This application was not signed by a member of the governing Board. The application was signed by the I.S.D. Superintendent. However, attached to the application is a letter from the President of the Intermediate School District Board supporting this project.	\$5,000.00
D5)	Manistee Area Public Schools (Video Department - City of Manistee) 550 Maple Street Manistee, MI 49660	This application requests funds to purchase new video equipment and broadcasting equipment so that an education channel 63 can be established. It is the desire of Manistee Area Public Schools to establish a separate channel to be devoted solely to educational programming from all schools within the County. A complete list of broadcast and video production equipment is listed in the grant application under item D. The grant application requests the following types of equipment in order of priority: #1) broadcast equipment; #2) camera; #3) studio equipment; #4) intercom; #5) audio mixer; #6) DVD/CD duplicator.	\$48,257.09
D6)	Village of East Lake 175 Main Street East Lake, MI 49626	This application requests partial funding to purchase a new road maintenance truck. The price for a 2006 Sterling L7500 truck with a 10 foot dump body, underbody scraper with front plow and electric tarp system is \$87,500. The Village of East Lake will match the funds requested in this grant application to complete the purchase of the truck. Because the Road Commission has relocated, a more dependable form of transportation is required to travel to and from the Road Commission building for sand/salt pick ups. The current truck used by the Village has also been determined to be overweight for road use.	\$43,750.00
D7)	Charter Township of Filer 2505 Filer City Road Manistee, MI 49660	The application requests partial funding (50%) to purchase a furnace/air conditioner unit for the Filer Township Recreation Center. This center is used for community events, training, and private activities. A new furnace and air conditioning unit will allow for the building to be used the entire year.	\$3,000.00

(C)

	NAME OF APPLICANT	DESCRIPTION	AMOUNT
D8)	Charter Township of Filer 2505 Filer City Road Manistee, MI 49660	This application requests partial funding (50%) for replacing play ground equipment that had to be removed from an established play ground, due to the condition of the old equipment. The equipment to be purchased is listed below in order of priority: #1) 8-foot stand on carousel = \$2,552; #2) powder-coated rally round = \$1,471; #3) 7-foot beam height double post tire swing = \$2,010; #4) 8-foot molded rubber swing seat = \$318; #5) Shipping and handling = \$729; for a total cost of \$7,080. The grant request is for 50% of this amount. In addition, the Township will install all equipment at the Township's expense. This purchase will upgrade two Township play grounds.	\$3,540.00
D9)	Arcadia Township 3422 Lake Street Arcadia, MI 49613	This application requests funds for interior renovations to the Township Hall. Specifically, in order of priority \$6,400 will be used to replace lighting, replace restroom fixtures and re-paint the ceiling in the main hall. Barrier free access will be achieved through restroom modifications. \$4,125 will be used to replace floor covering in the main hall with a commercial grade carpet. The Township Hall houses the Township offices, Volunteer Fire Department, EMS, the Arcadia branch of the Manistee County Library, and is used for meetings of all Boards and Commissions and other governmental activities, including the Arcadia Senior Center and numerous other community events. (NOTE: The amount being requested for this grant cycle was not completed, however, when reviewing the attachment it was determined that \$10,525 is being requested in this grant application).	\$10,525 (?)

**TOTAL CATEGORY IV - Other Lawful Local Government Purposes
Applications (9) =**

\$216,241.09

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**GRANT APPLICATION SYNOPSIS - 2005 Cycle II
RE-CAP**

TOTAL CATEGORY I - Local Public Safety Applications (4) =	\$82,895.00
TOTAL CATEGORY II - Payment in Lieu of Taxes (5) =	\$1,526,429.22
TOTAL CATEGORY III - Offset of Local Operating Costs Application (0) =	\$0.00
TOTAL CATEGORY IV - Other Lawful Local Government Purpose Applications (9) =	\$216,241.09

**TOTAL APPLICATIONS AMOUNT ALL CATEGORIES
Cycle II-2005 (18) =**

\$1,825,565.31

revenue_sharing\cycle II 2005 synopsis